

TOM SCHEDLER
SECRETARY OF STATE

STATE OF LOUISIANA
SECRETARY OF STATE



Commercial Division
(225) 925-4704

Fax Numbers
(225) 932-5317 Administrative Services
(225) 932-5314 Corporations
(225) 932-5318 UCC

**TRANSMITTAL INFORMATION
For All Business Filings**

Please indicate below the level of service requested, payment and contact information

☐

Routine

☐

Expedite \$30
24 hour processing

☐

Check or Money Order Enclosed

☐

Credit Card Number: _____

Expiration Date: _____

Business Name (List **exactly** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Address

City

State

Zip Code

Daytime phone number

Fax number

Email address

NOTE: Louisiana Law requires all Louisiana notaries to print or type their name and notary or bar roll number on the document.

Mailing Address: P. O. Box 94125, Baton Rouge, LA * 70804-9125
Office Location: 8585 Archives Ave., Baton Rouge, LA * 70809
Web Site Address: www.sos.la.gov

(R.S. 9:3432)

Return to: Commercial Division
P.O. Box 94125
Baton Rouge, LA 70804-9125
Phone (225) 925-4704
Web Site: www.sos.la.gov

By: _____

(see instructions on back)

INSTRUCTIONS

1. The application must be executed by a majority in interest of the partners or by one or more partners authorized by a majority in interest of the partners.
2. Please submit two executed copies of the application.
3. A registration is effective for a term of one year from the date the application is filed with the Secretary of State unless voluntarily withdrawn by filing a written withdrawal notice. A partnership may renew a registration by filing an application for renewal prior to the expiration of the term of registration.
4. If the application is properly completed and submitted with the correct filing fee, the Secretary of State will file the application and send a letter acknowledging filing. If duplicate copies are submitted, the duplicate copy will be stamped "filed" and returned with the acknowledgement letter.